

**Enrollment Agreement for:
Elite Touch Institute
75 1st Street South
St Petersburg FL, 33701
(848) 878-1050**

This Enrollment Agreement, Contract # _____ is between the above-named school and

Student's Name: _____.

Address: _____.

Cell Phone: _____ Social Security: _____.

Date of Birth: _____ Are you currently 18 years of age, or older? **YES NO**

The school agrees to provide the following training:

Course or program title
700 Hour Advanced Massage Therapy Program– Day Class 5 Months or 20 Weeks ☐

700 Hour Advanced Massage Therapy Program – Evening Class 9 Months or 35 Weeks ☐

Starting date: _____ Anticipated Completion date: _____.

This training will cost:

Registration fee	\$150.00 (non-refundable)
Tuition costs (<i>See Financing Options</i>)	\$10,500.00
Books	\$100 to \$500 *Estimated
Massage Table	\$250 to \$1500 *Estimated
Miscellaneous School Supplies	\$60 to \$250 *Estimated

TOTAL COST FOR THE COURSE **\$11,010 to \$12,850**

*Cost estimates do not include applicable sales tax and shipping charges. **Bolded items are paid to the school.**

There is a refundable registration fee of \$150, only refundable if the cancellation is requested within ten (10) calendar days after signing the enrollment agreement. This fee is not part of tuition. The tuition will cover the entire program. The student is responsible for 10 percent of the total tuition payable on or before the first day of class. All tuition monies paid by the student will be refunded if the applicant cancels this contract in writing within three (3) business days from the date of signing. This refund, less the registration fee, is applicable even if instruction has begun. **Absences, no notice or contact from the student for thirty (30) calendar days, unsatisfactory academic performance, termination, and disciplinary actions create additional administrative costs which will be passed on to the student in the form of Administrative Fees. These fees are discussed in the appropriate sections of the course catalog.**

Tuition Payment Options (No payment plans for other costs and fees): (Check one)

Plan One (0% interest charge):
Registration fee with Application (\$150)

Payment to be paid in full by:

Plan Two (3% interest charge):
Registration fee with Application (\$150),

\$1,000 due on/prior to
Three (3) equal payments of \$ due on:

Plan Three (9% interest charge):
Registration fee with Application (\$150),

\$1,000 due on/prior to
Equal payments of \$ due on the
of each month, beginning
until paid in full.

"Student accounts are considered in "default" when tuition and fees are received after the date due. Interest will accrue at the rate of 12% annually, compounding daily, for all accounts that are in default. A \$40 late fee will be added for any payment that is more than (3) days late. A 3.3% fee will be charged on all tuition payments made by credit/debit card.

Agreement is Binding: Agreement is Binding:

This agreement will be binding only when it has been fully completed, signed, and dated by the student and an authorized representative of the school prior to the time instruction begins.

Changes in the Agreement:

Any changes in the agreement will not be binding on either the student or the school unless such changes are acknowledged in writing by an authorized representative of the school and by the student or the student's parent or guardian if he/she is a minor.

Effective Date of Acceptance:

I certify that I have read and understand the cancellation and refund policy and the complaint procedure; I have received a copy of the school catalog or brochure; and I am entitled to an exact copy of this Enrollment Agreement, school catalog, and any other papers I sign. I hereby agree to abide by the conditions set forth herein.

Complaint Resolution Policy:

Students must submit written complaints to the school director within 7 days of the event. The school director will notify the student, in writing, within 7 days of a written complaint of the procedures that the student and administration will follow when resolving the student's concerns.

Cancellation and Refund Policy for Training Programs:

The institution shall refund all monies paid by an applicant if the applicant is not accepted or if a program is canceled by the institution.

An applicant who cancels this Enrollment Agreement within three (3) business days (excluding Sundays and holidays) after signing shall receive a full refund of all tuition and fees paid, regardless of whether instruction has begun.

An applicant who does not begin attendance shall be entitled to a full refund of all tuition and fees paid. An applicant who fails to attend the first scheduled class session and does not provide notice of cancellation (no-show) shall be considered a cancellation and shall receive a full refund of all monies paid.

The \$150.00 registration fee is non-refundable after the three (3) business-day cancellation period.

A student who withdraws or is terminated after instruction has begun shall be charged tuition on a strictly pro-rated basis. The institution shall retain tuition in direct proportion to the percentage of the program completed at the time of termination. The percentage of tuition to be refunded shall be calculated as follows:

$$100\% - (\% \text{ of program completed}) = \% \text{ of tuition to be refunded}$$

The percentage of program completed shall be determined by dividing the total number of scheduled hours completed by the student by the total number of hours in the program.

The amount of tuition earned by the institution shall be equal to the percentage of the program completed multiplied by the total tuition. Any refund due shall be the difference between tuition paid and tuition earned by the institution.

- The effective date of termination for refund purposes shall be the earliest of the following:
- The last date of recorded attendance;
- The date the institution receives written notice of withdrawal from the student;
- The date the student is terminated for violation of a published school policy;
- The date a student, without notice, fails to attend classes for thirty (30) consecutive calendar days; or
- The effective date of a temporary suspension.

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Books, supplies, massage tables, uniforms, kits, and other equipment are non-refundable once issued or ordered.

All refunds due shall be issued within thirty (30) calendar days of the effective date of termination.

Termination by the School:

A student who fails to maintain satisfactory progress, violates safety regulations, interferes with other students' work, is disruptive, obscene, under the influence of alcohol or drugs, or does not make timely tuition payments, is subject to immediate termination.

The student agrees to maintain regular attendance and to abide by the rules and regulations of the school. The student understands that regular attendance is the obligation of the student and the school's policy regarding absence and make-up as stated in the school catalog will apply. Violation of school rules and regulations may subject the student to dismissal.

Cancellation of Classes:

The school reserves the right to cancel a starting class if the number of students enrolling is insufficient. Such a cancellation will be considered a rejection by the school and will entitle the student to a full refund of all tuition and fees paid.

Cancellation of Contract:

If you have not started training, you may cancel this contract by submitting written notice of such cancellation to the school at its address shown on the contract, which notice shall be submitted not later than midnight of the third business day (excluding Sundays and holidays) following your signing this contract or the written notice may be personally or otherwise delivered to the school within that time. In event of dispute over timely notice, the burden to prove service rests on the sender.

Completion of Hours

The school will issue a diploma upon completion of 700 hours of training.

Placement

The institution does not guarantee employment, job placement, or any specific wage or salary upon graduation or completion of any program.

While the institution may provide limited career assistance, including job leads, referrals, resume assistance, or interview preparation, no guarantee of employment or job placement is made or implied.

The school does not provide employment assistance or guarantee employment upon completion of the program.

The student acknowledges receiving a copy of this agreement, the school catalog, and written confirmation of acceptance prior to signing this contract. The student, by signing this contract, acknowledges that he/she has read this contract and understands the terms and conditions and agrees to the conditions outlined in this contract. Signing of this contract by the school is written confirmation by the school that the above-named student has been approved to enter the above-named program(s). This agreement is not binding until three business days after signing by both parties. The student and the school shall retain a copy of this agreement.

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Student's Name

(Please print) : _____.

Signature _____ Date _____.

As the authorized representative of the school, I hereby agree to the conditions set forth herein:

Authorized School Representative

(Please print)_____.

Signature _____ Date _____.